

Minutes of Bulkington Parish Council Annual Meeting held on Wednesday 11th June 2025 at 7.30pm at Bulkington Village Hall, Bulkington, Wiltshire.

Membership: Councillors P. Oakey (Chair), S. Macalpine-Downie (Vice-Chair), A. Breach, J. Anderson-Hill.

Present: Councillors P. Oakey (Chair- arrived at 7.50pm), S. Macalpine-Downie (Vice-Chair), J. Anderson-Hill, A Breach.

Members of Public: Wiltshire Councillors Tamara Reay.

Proper Officer: T. Hicks.

DRAFT MINUTES

25-26/23 **Apologies**

Cllr Oakey advised he would be late to the meeting. In Cllr Oakey's absence Cllr Macalpine-Downie (vice-chair) chaired the meeting.

25-26/24 **Declarations of Interest**

None.

25-26/25 **Minutes of the previous meeting**

25-26/25.1 **To approve** as a correct record the minutes of the Parish Council meeting held on 14th May 2025. Approved without amendment.

25-26/25.2 **To note** any matters arising from the minutes of the meeting held on 14th May 2025. None.

25-26/26 **Public Participation**

25-26/26.1 **To enable** members of the public to address the Council regarding any item on the agenda. None.

25-26/26.2 **To receive** any petitions or deputations. None.

25-26/27 **Reports**

25-26/27.1 **To receive** an update from Wiltshire Councillor – Cllr. Reay.

- Cllr Reay advised the meeting on the up-to-date situation with the new council. She said the priorities would probably be the Local Plan (which is now with the Planning Inspector) and the Gypsy and Travellers plan, but this may change under the Liberal Democrats.
- Solar Together is an initiative for householders to obtain a more competitive price for solar panels by buying collaboratively. For more information please see [here](#).
- The meeting also discussed the local solar park action groups. The proposed park at One Tree Hill had been successfully opposed by the action group. The plan at Potterne Park Farm was still in the planning process. The council had been notified about Lime Down Solar Park and more information is in the agenda pack.
- Wiltshire Council has launched a one-year project to monitor air quality. They are asking residents to host Air quality sensors. If you are interested, please see [here](#).
- Cllr Reay also gave the council advice on applying to the LHFIG for funding towards the proposed village entry gates and safer access to the village for the new houses.

25-26/27.2 **To receive** the chair's report. None.

Signed:

- 25-26/27.3 **To receive** the up-to-date external meetings schedule and to decide who will attend meetings. Noted.
- 25-26/28 **Matters arising from previous meetings**
To discuss any events planning volunteers' meeting if available. Venue to be confirmed. While there is still no meeting booked, the village is considering if the annual fireworks event will go ahead. The council to be updated by the September meeting.
- 25-26/29 **Planning**
25-26/29.1 **To note** any applications received before the meeting. None.
25-26/29.2 **To note** the BPC Planning Schedule as at 1st June 2025. Noted.
- 25-26/30 **Maintenance**
25-26/30.1 **To discuss and agree** parish steward - consideration of jobs for next visit – to tackle the vegetation growing through the kerb stones on the pavements and to clear around the village entrance signs.
The council noted and thanked the works carried out in the village by the newly created Bulkington Army Volunteer Group (BAVG). This group will carry out the maintenance tasks not within the parish steward's remit to keep the village looking tidy and well-cared for. Should you wish to join the group, please contact Cllr Anderson-Hill or the clerk.
- 25-26/30.2 **To discuss and agree** Maintenance Log – for ongoing items. Noted and add:-
- Entrance gates at each end of the village – clerk to investigate sites, suppliers and funding options.
 - Clerk to apply to LHFIG for investigation into the possibility of safer access to the village for the new houses.
- 25-26/31 **Finance**
25-26/31.1 **Payments for approval:**
25-26/31.1a Clerk's Salary May & June 25. Approved.
25-26/31.1b Clerk's PAYE May & June 25. Approved.
25-26/31.1c Clerk's expenses to 31st May 25. Approved.
25-26/31.1d Mark Goddard & Sons – INV-3117 - £954.00. Approved.
- 25-26/31.2 **To approve** invoices/requests for payment received prior to the meeting. None.
- 25-26/31.3 **Monthly Management Accounts**
Members to receive the monthly financial report and bank reconciliation. See attached papers. A non-signatory member to sign the bank reconciliation and bank statements. Approved, but to be signed in September.
- 25-26/32 **Playground & Grounds**
To receive an update on the playground maintenance. Clerk and Cllr Breach updated the meeting regarding their recent meeting with Inspect and Repair.
- The zip wire is unsafe and has been closed. It will now not be cost effective to keep maintaining the old wooden zip wire. Clerk to obtain three quotes for a metal zip wire.
 - The phone box in the sensory area is in poor condition. Cllr Anderson-Hill to liaise with the BAVG for maintenance. Also to investigate re-siting, renovating and making into a book-swap.

Signed:

- 25-26/33 **Governance**
- 25-26/33.1 **To discuss** new '.gov.uk' website & email requirements to be actioned. After considering the clerk's direction, it was decided to move the website to point to www.bulkington-pc.gov.uk with TEEC, to comply with NALC's new requirements and new email addresses to reflect this. A new accessibility-compliant website to be looked at during the next financial year.
- 25-26/33.2 **To consider** the Communications Protocol. Carry forward to next meeting.
- 25-26/34 **Correspondence Received Since Last Meeting, to note**
- 25-26/34.1 Lime Down Solar Park information.
- 25-26/34.2 Tamara Reay ref air quality sensors.
- 25-26/34.3 Flood Wardens Newsletter.
- 25-26/34.4 Town and Parish Council Meeting notes 29.05.2025.
- 25-26/35 **Confirmation of date of next meeting**
- Due to not being quorate the next meeting will be on **Wednesday 10th September 2025** at 7.30pm.
- 25-26/36 **To close the meeting – 9.05pm**

Signed: